

DELAWARE RIVER AND BAY AUTHORITY

WILMINGTON AIRPORT

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ADDENDUM NO. 1

TO

CONTRACT NO. ILG-24-BR

TERMINAL HOLD ROOM EXPANSION

June 12, 2024

To all concerned:

The original Contract Documents issued June 3, 2024, shall be amended as noted herein. This Addendum No. 1 shall hereby become part of the Contract Documents. **Bidders must acknowledge this Addendum in the space provided on the signature page of the Bid forms.**

Amendment No. 1: Bid Page 13 of the Contract Documents shall be removed and replaced with revised Bid Page 13R, marked *Addendum No. 1* in the bottom right corner of the page and located in the CapEx project file and attached to this Addendum.

**Note:** Additional instructions have been added to the DBE Participation Assurance Form in the “Option B” Section.

Amendment No. 2: Page SP-39 of *Exhibit 2 - Part II.II Amendments to FAA General Provisions.pdf* has been replaced with Page SP-39R, marked *Addendum No. 1* in the bottom right corner of the page and located in the CapEx project file and attached to this Addendum.

**Note:** The page has been corrected. The Security for Construction Warranty shall be in place for two (2) years.

Amendment No. 3: Pre-Bid Meeting Minutes (attached below).

Amendment No. 4: Written Questions/Answers (see below).

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**CONTRACT NO. ILG-24-BR**  
**Addendum No. 1; Amendment No. 3**

Pre-Bid Meeting Minutes

A non-mandatory pre-bid meeting, followed by a site visit, was held on June 11, 2024, at 1:30 p.m. local time at the Wilmington Airport Terminal Building, 151 N. Dupont Highway, New Castle, Delaware. The following persons representing the DRBA were in attendance:

Greg Suchanoff – Engineering Dept.  
Caroline Walker – Procurement Dept.

Representatives from the following firms were in attendance at the pre-bid meeting and site visit:

Bancroft Construction  
L.J. Paoella Construction  
Whiting-Turner  
Wickersham Construction

**Discussion items:**

The scope of work was reviewed. Two (2) forms of bid guaranty are required as advertised.

Prior to submitting a bid for this project, attendees were reminded to review the Authority's Example Form of Contract and minimum insurance coverage required to be carried by the Contractor and any sub-contractor.

Attendees were reminded to submit all questions via CapEx and to reference the section or subsection to expedite the answering process.

Attendees were reminded that **the Bid opening will occur in-person inside the New Castle Administration Building**. Bidders were reminded that if they choose to hand-deliver hardcopy Bid Documents, they can be brought to the Administration Building during normal business hours as stated in the Bid documents.

TWIC cards are not required for this project. The Contractor will be responsible for obtaining airport badges issued by the Authority while on site.

**Schedule:**

The proposed schedule for the start and completion of the Project was reiterated.

***Award Recommendation:*** The DRBA intends to make its recommendation to award the Contract at the July 2024 meeting of the Board of Commissioners.

***Award of Contract:*** The Contract will be issued, via DocuSign, to the awarded Contractor within

one hundred twenty (120) calendar days after Bids are opened.

***Notice to Proceed:*** Within ten (10) calendar days following final execution of the Contract, the Contractor shall furnish to the Authority a progress schedule including all relevant activities, satisfactory to the Authority, shop drawing submittals and long-lead delivery materials and dates.

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**CONTRACT NO. ILG-24-BR  
Addendum No. 1; Amendment No. 4**

**Questions/Answers**

- Q1. Please clarify the term length of the 5% Maintenance Bond that the Contractor will be required to provide after project acceptance.  
A1. Two years. See Addendum No. 1; Amendment No. 2.

**Directions:** Bidder must place a check mark next to either Option A or Option B\* below. Failure to select one option will result in the default assignment of Option A.

**Option A:**

Bidder hereby commits to meet the 6.6% DBE goal on this project.

Upon being notified by the DRBA with a conditional award of the Contract, in order to remain in consideration, the below signed firm must submit the following to the DRBA Procurement Department within (5) business days:

- a) A *Letter of Intent* (attached herein as **Attachment B**) completed by each DBE that will be participating. Each *Letter of Intent* must be signed by both the DBE principal owner and the Bidder.

**Option B:**

Bidder is unable to meet the advertised DBE participation goal and hereby commits to a minimum of \_\_\_\_\_ % of DBE utilization on this project.

*Insert number*

Any Bidder claiming to be unable to meet the advertised DBE participation goal shall bear the burden of proving that a good faith effort was made to meet the advertised DBE goal.

- a) Along with the Bid, the Bidder shall attach to this DBE Participation Form, documented evidence to support the claim that the Bidder made good faith efforts to meet the advertised participation goal on this project; and
- b) If the Bidder is able to meet a partial amount of the DBE goal, within five (5) days after being designated by the DRBA as the apparent low Bidder, the Bidder shall submit a *Letter of Intent* (attached herein as **Attachment B**), completed by each participating DBE. Each *Letter of Intent* must be signed by both the DBE principal owner and the Bidder.

\* Bidder may choose Option B only after exhausting all other methods to meet the advertised DBE goal. Evidence will be reviewed to determine if the Bidder should remain eligible for this agreement. Failure to indicate a percentage in the space provided above will result in the assignment of Option A by default.

**The below signed has read and understands the DBE Participation Assurance and commits to the above as noted:**

Name of Bidder: \_\_\_\_\_

By: \_\_\_\_\_

Title: \_\_\_\_\_

*(This form must be completed and submitted with the Bid by each Bidder)*

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The same requirement for prompt payment shall be applied to all tier subcontractors.”

**SP 90-10.** *Delete the entire Section.*

**SP 90-12. Security for Construction Warranty.** Contractor shall refer to the DRBA General Provisions, **Section 105.20 Project Acceptance** and any **Special Provision** made thereto.

**END OF SPECIAL PROVISIONS PART II.II**